

# PREPARATION AND INSTRUCTION SHEET FOR TREATING BED BUGS

Elimination of Bed Bugs is time consuming and costly. It requires you to do your part to ensure a successful treatment. The following tenant preparations are necessary and required to be completed by you before the housing authority will complete the heat treatment. You will be required to be away from your unit for 6 to 8 hours the day of treatment.

1. Clothing or personal items cannot be in piles, bags, boxes, or on the floor.
2. All Items In the closet must be hanging for proper airflow.
3. Move personal belongings away from the wall.

Items to be washed and dried on high heat and placed in bags:

1. All bedding; sheets, pillowcases, blankets, comforters, etc.
2. Curtains, drapes, valances, etc.
3. The night before treatment, wash and dry clothing using high heat, seal these clothes in a plastic bag, change into these clothes right before you leave on the day of treatment. Do not sit back down once you have changed. Do not take anything else with you.

Items that must be removed while your unit is being treated:

1. Candles, wax crayons, lipstick.
2. Plants, medicine, vitamins, pressurized or aerosol cans (like hairspray, and cleaning products)
3. Chocolates, carbonated soda, wine, alcohol, artificial sweeteners and any gel caps.
4. Fresh Fruit and vegetables, any food that is setting out.
5. Pictures with plastic or vinyl frames
6. Plants, either live or plastic
7. **Any electronic devices, like TV, computers, iPads, iPods, phones.**  
(You can place medicines In your refrigerator if you so desire.)

Items that must be permanently removed.

1. **Any wallpaper or border on the walls.**

In order to allow complete penetration of heat, the PHA maintenance staff may find it necessary to open drawers, move items, spread or reposition items. We will respect your home and make every effort not to disrupt it more than necessary. Due to the time involved in treating your apartment all of the things listed must be complete before the scheduled time of treatment. The Maintenance Dept. will not assist or wait for you to complete these preparations. If not complete your unit will not be treated.

You will be informed 48 hours prior to the treatment time to ensure that you have the time necessary to complete these tasks, The PHA is not responsible for any loss of personal items within your unit during the treatment process. These lists are a guideline only and are not all inclusive. Please take all precaution and remove any item that you feel may be damaged due to extreme heat. Thank you